



JAMMU AND KASHMIR MEDICAL SUPPLIES CORPORATION LTD.

(Public Sector Undertaking of Govt of Jammu & Kashmir)

Corporate Head Office: Plot No. 58, Friends Colony Satyam Road Trikuta Nagar, Jammu
Corporate Office Kashmir: at Bemina Bye Pass (Near Haji House) Srinagar
Telephone: 0191-2580842, Fax: 0191-2581845 (Jammu); Telefax: 0194-24920662 (Srinagar)

MINUTES OF MEETING CONSIDERATION OF SAMPLE EVALUATION REPORT 7-10-2026, 1:00 P.M

Subject: - Finalization of tenders invited for procurement of Dressing Material and Disposable Items under reference No: e-NIT No: JKMSCL/2025/661 dated 03-05-2025.

1. e- Bid for the finalization of Rate Contract for the procurement of **"Dressing Material and Disposable Items"** was floated under reference No: e-NIT No: JKMSCL/ 2025/661 dated 03-05-2025.
2. As per tender notification Pre-Bid meeting was held on scheduled date i.e. 15-05-2025 at Corporate Office Jammu. A corrigendum was issued vide No. JKMSCL/GM/Drugs/Corg/661/2025/1383-84 dated 30-05-2025 following by an addendum issued vide No: JKMSCL/GM/K/661/2025/1633-36 dated 10-06-2025 and scheduled date were also extended accordingly. Again vide No: JKMSCL/GM/Drugs /Corg/661/2025/1702-04 dated 14-06-2025 specification of few items were amended followed by extension of critical dates for receipt and opening of bids upto 03-07-2025 and 04-07-2025 respectively due to change in Annual Turnover clause for Disposable Items
3. Accordingly, e-bids were opened on 04-07-2025 at 11.00 A.M at Corporate Head Office, Jammu in the presence of Technical Evaluation Committee constituted by Boards of Directors during 1st Board Meeting and amended by Boards of Directors during 3rd Board Meeting, JKMSCL for the purpose. As per the system generated report, following bidders participated in the mentioned bid

1/43	M/s S.L.K Solution &Co B65 -A Phase -1Mayapuri Industrial Area New Delhi (Bidder/Manufacturer)	
2/43	M/s Swarn Singh Khurana and Sons Sadar Bazar, Delhi (Bidder/Manufacturer)	
3/43	Plasti Surge Industries Pvt Ltd Amravati Maharashtra India (Bidder/Manufacturer)	
4/43	M/s Durga Surgical Corporation Sonipat Haryana (Bidder/Manufacturer)	
5/43	M/s ManexpimpSurgicareIndia Pvt. Ltd. Allahabad U.P (Bidder/manufacturer)	
6/43	M/s Vikrant life Sciences Private Limited, Delhi (Bidder) M/s Jajoo Surgicals Pvt Ltd Madhya Pradesh (Manufacturer)	
7/43	A.P Healthcare Channi Himmat Jammu (Bidder) CSI Enterprises New Delhi (Importer) Inter Surgical limited crane house, U.K (Manufacturer)	
8/43	M/s Everest Laboratories. Meerut UP. (Bidder/Manufacturer)	
9/43	M/s Magnus Enterprises Jammu (Bidder) Vidhurashaa Health care Tamil Nadu (Manufacturer 1) M/s V.R Green Pvt .Ltd Greater Noida (U.P) (Manufacturer2)	
10/ 43	M/s Harvinder Enterprises R.S Pura Road Jammu (Bidder) Anamika Udyog 127 , Meerut (Manufacturer)	
11/43	KMS Manufacturing, Company Maharashtra	

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	(Bidder/Manufacturer)
12/43	Samrat Surgicals Pvt Ltd, Bari Brahamna Jammu (Bidder/Manufacturer)
13/43	M/s Morulaa Health tech Pvt Ltd Chennai (Bidder/Importer) Poly NoVo Biomaterials Pvt Ltd Australia. (Manufacturer)
14/43	Telenor Traders Bhagat Barzulla Srinagar (Bidder) K.T Disposables Uttam Nagar , New Delhi (Manufacturer) Khushi Polyplast Devraj Industrial Park Gujarat (Manufacturer)
15/43	M/s F4 Surgicals Ananathnag Kashmir (Bidder/Manufacturer)
16/43	M/s Goldwin Medicare Limited Palghar India (Bidder/Manufacturer)
17/43	M/s Navdeep Sales Corporation Palace road Jammu (Bidder) M/s Zenith Corporation Meerut (Manufacturer 1) M/s Wilson Tapes Pvt. Ltd Gujarat. (Manufacturer 2) M/s Perfect Surgicare India Pvt. Karnal Haryana. (Manufacturer 3)
18/43	Surgeine Healthcare (India) Private Limited Sonipat Haryana (Bidder/Manufacturer)
19/43	M/s Medicare Hygiene Ltd. Gujrat. (Bidder/Manufacturer)
20/43	M/s Indian Surgical Dressing Company,, Muradabad U.P India (Bidder/Manufacturer)
21/43	M/s Pharmatek India Karnal Road Delhi (Bidder) M/s Galaxy Medicare Ltd Bhubaneswar , Odisha (Manufacturer 1) Magnum Health and Safety Pvt Ltd Maharashtra (Manufacturer)
22/43	M/ s Bhardwaj Agencies Jammu (Bidder) Medline Engineers, Ghaziabad U.P (Manufacturer 1) Bhagwati Medicare Devices C.T.M Ahmadabad (Manufacturer 2) Apex Medivision Industry Quashela road Haryana (Manufacturer 3) Om surgical Industries Rohtak Haryana (Manufacturer 4)
23/43	M/s Care max Healthcare Ahmadabad. (Bidder/Manufacturer)
24/43	M/s S S Agencies Jammu (Bidder) Shanti Surgicals Pvt Ltd Kanpur U.P (Manufacturer 1) Prime wear Hygiene (India) products Ltd, Palghar (Manufacturer 2) M/s Amkay Products Ltd. Maharashtra. (Manufacturer 3) Omex Medical Technology Gujarat (Manufacturer) MR Engineer Works Pvt. Ltd. Delhi (Manufacturer)
25/43	Anant Chemical Enterprises Jaipur Rajasthan (Bidder/Manufacturer)
26/43	M/S New Aay Aay Enterprises Karan Nagar Srinagar (Bidder) Medilives care manufacturing Pvt ltd Ghaziabad (Manufacturer) M/s Vrisa Bio Industries Himachal Pradesh (Manufacturer) M/s Aniket International New Delhi (Manufacturer)
27/43	Competent Marketing Services Jammu (Bidder) Adeshwar Meditex Ltd 17/11 Palghar Maharashtra (Manufacturer) Medicare Products Inc, New Delhi (Manufacturer 2)
28/43	M/s New Alpine Traders Srinagar (Bidder) M/s Disha Surgicals Meerut Utter Pradesh (Manufacturer) M/s Sterimed Surgicals Pvt Ltd Haryana (Manufacturer) M/s Navkar Laminators Pvt Ltd UP (Manufacturer) K.S Surgicals Pvt Ltd, Madinanagar, Ghaziabad (U.P) (Manufacturer) Medizone Surgicals, New Delhi. (Manufacturer) M/s Medsafe International , Delhi (Manufacturer 6)
29/43	S.T Enterprises. New Airport Humhama Kashmir. (Manufacturer/Bidder)
30/43	Indo Kashmir Surgical Corporation Jammu (Bidder) Om Sai Enterprises, Rajasthan (Manufacturer 1)

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	M/s Nuvo Medsurg Pvt Ltd. Haryana (Manufacturer 2)
31/ 43	M/s Hutch Surgical Ahmadabad Gujarat (Bidder/Manufacturer)
32/ 43	M/S Astha Medical devices Rohtak Haryana (Bidder)
	M/s Ventura Pvt Ltd Bangalore Karnataka(Manufacturer 1)
	Sysko Asia Healthcare Pvt Ltd, (Haryana) (Manufacturer)
	Nishika Enterptises, New Delhi (Manufacturer 3)
	Real Hygiene Pvt. Ltd Mahesana Gujrat(Manufacturer 4)
	Zero care life science PVT Ltd Karnal Haryana (Manufacturer 5)
	Shiv Ram Medical Devices. Ghazaibad U.P (Manufacturer 6)
33/ 43	Medileo Surgi Pharma.co Ghaziabad U.P India (Bidder)
	Imperial Medicare Pvt. Ltd. U.P India(Manufacturer)
34/ 43	Kishan Chand and Sons, Delhi(Bidder/Manufacturer)
35/ 43	Sri Arumuga Enterprises Tamil Nadu(Bidder/Manufacturer)
36/ 43	R.S. Disposable Drapers, Gurgaon Haryana India (Bidder/ Manufacturer)
37/ 43	M/S Fins Corporation, Rajasthan, (Bidder/Manufacturer)
38/ 43	M/S Pearl Medical Aids and Equipments Private Limited, Samba (Bidder/Manufacturer)
39/ 43	M/s Allied Hospital Traders .Bahu Plaza Jammu. (Bidder)
	M/s Proton Polymer Ahmadabad Gujarat. (Manufacturer 1)
	M/s G.Surgi Wear Shahajanpur U.P (Manufacturer 2)
	M/s Gulati Industries, GT Road Delhi.(Manufacturer 3)
	M/s Cartel Health care Private Ltd. Dist. Durg. (Manufacturer 4)
40/ 43	M/s SpecialEnterprises Ghaziabad U.P (Bidder)
	M/s R.M.F Surgicals Industries Moradabad U.P (Manufacturer)
41/ 43	M/s 4 u Medcare Private limited. Okhla Area Phase I New Delhi(Bidder/Manufacturer)
42/ 43	M/S S.R.Technomed Plot no22B ground floor Bakshi Nagar Jammu (Bidder)
	M/s 3M India Ltd., Maharashtra (Manufacturer 1)
	Datt Mediproducs Pvt ltd Distt Mehwat(Haryana) (Manufacturer)
	Jagannath Polymers Pvt Ltd Jaitpura Jaipur(Manufacturer)
43/ 43	M/s Royal Touch Handloom Pathankote Punjab (Bidder /Manufacturer)

4. After evaluation of technical bids, Technical Evaluation Sub Committee reported some documents deficit from the bidders which were notified to the bidders vide notice No. JKMSCL/GM(K)/2025/661/4265-70 dated 08-11-2025 and NO: JKMSCL/GM(K)/2025/661/4367-71 dated 18-11-2025 with directions to submit deficit documents latest by 22-11-2025.
5. Documents thus submitted by the bidders were again evaluated and a final report was submitted, which is attached herewith as Annexure "A. As per report of Subcommittee, following bidders /manufacturers offered by the bidders were not recommended, for the reasons mentioned against each:-

Sr. No.	Name of Bidder	Documents found deficit
5/ 43	M/s ManexpimpSurgicare India Pvt. Ltd. (Bidder/manufacturer)	Minor Infirmities not submitted
16/43	Goldwin Medicare Limited. Palghar	Minor Infirmities not Submitted

	India(Bidder/Manufacturer)	
17/43	Navdeep Sales Corporation Jammu(Bidder) Perfect Surgicare India Pvt. Ltd. Haryana.(Manufacturer)	Minor Infirmities not Submitted
22/43	Bhardwaj Agencies Jammu (Bidder)	
	Medline Engineers, Shahibad U.P (manufacturer)	Asked minor infirmities not submitted
	Bhagwati Medicare Devices, Ahmadabad (manufacturer)	Asked minor Infirmities not submitted
	Apex Medivision Industry Haryana	Asked minor Infirmities not submitted
	Om surgical Industries Rohtak Haryana	Not Recommended for the item code SD094 and SD426 for want of Valid Drug Manufacturing License along with subsequent renewals of original manufacturer. Latest valid Non Conviction Certificate issued by the Licensing authority of the respective state of manufacturer. Product permission by the licensing authority for the quoted products by the original manufacturer(s).
24/43	S.S Agencies Jammu (Bidder)	Minor Infirmities not Submitted
	Omex Medical Technology (Manufacturer)	
	M.R Engg Works Pvt. Ltd New Delhi (Manufacturer)	
27/43	M/S Competent Marketing Services	
	M/s Medicare Products Inc New Delhi (Mfr)	Not recommended for item code DRM-032; DRM-033; DRM-034; DRM-035 for want of Valid Drug Manufacturing License along with subsequent renewals of original manufacturer. Latest valid Non Conviction Certificate issued by the Licensing authority of the respective state CDSCO registration. Market Standing Certificate for two more years
30/43	M/S Indo Kashmir Surgical Corporation Jammu(Bidder)	
	Om Sai Enterprises Delhi.	Market Standing Certificate for last three financial years of all quoted items
	M/s NuvoMedsurg Pvt Ltd. Haryana	Not recommended for DRM-030; DRM-031; DRM-032; DRM-033; DRM-034; DRM-035 for want of Market Standing Certificate for two

		years for all the quoted items (submitted for the year 2025-2026 only)
32/ 43	Astha Medical Devices Rohtak Haryana (Bidder)	Asked Minor Infirmities Not submitted
	Nishika Enterptises, Vihar New Delhi	
	Real Hygiene Pvt. Ltd Ranasan, Mahesana Gujrat	
	Zero care Life Science Pvt. Ltd, Karnal Haryana	
	M/s Shiv Ram Medical Devices U.P	
33/ 43	Medileo Surgi Pharma.co U.P India (Bidder) Imperial Medicare Pvt. Ltd. U.P India (Manufacturer)	Asked Minor Infirmities Not submitted
34/43	M/s Kishan Chand and Sons, Delhi (Bidder/Manufacturer)	Non conviction certificate not submitted for the item codes DRM- 023; DRM-024; DRM-025; SD094
35/43	M/S Sri Arumuga Enterprises Tamil Nadu	Copies of Audited Balance sheet & profit loss account for last three financial years certified by Chartered Accountant or Solvency Certificate issued by the Banker of the Manufacturer/ Importer/Indian Subsidiary with UDIN (2021- 22,2022-23 and 2023-24) not submitted
36/ 43	M/s R.S. Disposable Drapers Gurgaon Haryana India(Bidder/ Manufacturer)	Minor Infirmities not submitted
37/ 43	M/S Fins Corporation Jaipur, Rajasthan, (Bidder/Manufacturer)	Minor Infirmities not submitted
40/43	Special Enterprises Ghaziabad U.P (Bidder) M/s R.M.F Surgicals Industries kanth Moradabad U.P(Manufacturer)	Minor Infirmities not submitted
41/ 43	M/s 4 u Medcare Private limited. Okhla Area Phase I New Delhi (Bidder/Manufacturer)	1. Latest valid Non Conviction Certificate issued by the Licensing authority of the respective state of manufacturer not submitted. 2. CDSCO registration of Item no's DRM-002A, DRM-003A, DRM- 005A, DRM0086A and DRM0087A not submitted.

6. Rest of the Bidders were declared technically qualified by the sub-committee.
7. After threadbare discussions, Technical Evaluation/Advisory Committee in its meeting held on 04-02-2026 accepted the report of sub-committee

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and it was unanimously recommended to call samples from qualified bidders for recommended items as per NIT.

8. As per decision of the Technical Evaluation Committee, samples were called from the qualified bidders for recommended items vide Notice dated 03-03-2026. Samples thus received were verified and coded by a committee constituted vide No. JKMSCL/GM(K)/ Dressing/661/207-11 dated 21.04.2026.
9. In view of the fact that the Dressing items falls under Drugs & Cosmetics Act and prior to its issuance to the end user departments, QC through empanelled laboratories is mandatory, it was decided that following items, are required to be treated on the analogy of Drugs Tender, where samples of each batch supplied by the successful bidders are sent to empanelled labs for quality analysis prior to its issuance to the end user Departments.

S. No.	Item Code	Name of item as per NIT
1.	DRM-032	Adhesive Paper Tape: Porous, Non-Woven, Viscose Rayon Backing with Acrylate Hypoallergenic Adhesive. Should Have Long Self Life with Good Adhesive Capability. Size 1.25 Cm X 9 mtrs. Surgical Tape should be safe for use on skin with no skin irritation and it should be a Hypoallergenic tape with low dermatitis potential. Surgical Tape should be nonskin irritation and nonskin sensitizing alongwith being non cytotoxic. Test report as per ISO 10993, Bio Compatibility testing for Medical devices as well as Humen Repeat Insult Patch Test (HRIPT) and Human Cumulative irritation patch test (HCIPT), issued by a Registered MDT Laboratory are required to be produced with the supplies.
2.	DRM-033	Adhesive Paper Tape: Porous, Non-Woven, Viscose Rayon Backing with Acrylate Hypoallergenic Adhesive. Should Have Long Self Life with Good Adhesive Capability. Size 2.5 Cm X 9 Mtrs. Surgical Tape should be safe for use on skin with no skin irritation and it should be a Hypoallergenic tape with low dermatitis potential. Surgical Tape should be non skin irritation and nonskin sensitizing alongwith being non cytotoxic. Test report as per ISO 10993, Bio Compatibility testing for Medical devices as well as Humen Repeat Insult Patch Test (HRIPT) and Human Cumulative irritation patch test (HCIPT), issued by a Registered MDT Laboratory are required to be produced with the supplies.
3.	DRM-034	Adhesive Paper Tape: Porous, Non-Woven, Viscose Rayon Backing with Acrylate Hypoallergenic Adhesive. Should Have Long Self Life with Good Adhesive Capability. Size 5 Cm X 9 Mtrs. Surgical Tape should be safe for use on skin with no skin irritation and it should be a Hypoallergenic tape with low dermatitis potential. Surgical Tape should be nonskin irritation and nonskin sensitizing alongwith being non cytotoxic. Test report as per ISO 10993, Bio Compatibility testing for Medical devices as well as Humen Repeat Insult Patch Test (HRIPT) and Human Cumulative irritation patch test (HCIPT), issued by a Registered MDT Laboratory, are required to be produced with the supplies.
4.	DRM-035	Adhesive Paper Tape : Porous, Non-Woven, Viscose Rayon Backing with Acrylate Hypoallergenic Adhesive. Should Have Long Self Life with Good Adhesive Capability. Size 7.5 Cm X 9 Mtrs. Surgical Tape should be safe for use on skin with no skin irritation and it should be a Hypoallergenic tape with low dermatitis potential. Surgical Tape should be nonskin irritation and nonskin sensitizing along with being non cytotoxic Test report as per ISO 10993, Bio Compatibility testing for Medical devices as well as Humen Repeat Insult Patch Test (HRIPT) and Human Cumulative irritation patch

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		test (HCIPT), issued by a Registered MDT Laboratory are required to be produced with the supplies.
5.	DRM002A	Bandage Cloth Than F-II Size : 90cm X 18 Meters
6.	DRM003A	Guaze Cloth Than F-II Size : 90 Cm X 18 Meters
7.	DRM005A	Bandage Rolled F-II Size : 7.5cm X 5 Meters
8.	DRM006A	Plaster Of Paris Bandage Ip/Bp: Size: 15 Cm X 2.7 Meters
9.	DRM-022	Cotton Elastic Crepe Bandage: 15cm X 4 Mtr (Stretched Length)
10.	DRM-023	Abdominal Sponge: 12 Ply of Highly Absorbent Gauze with Tail and Radio-Opa que Line. Should be made of good, clean, white gauge. Size: 22.5CmX 22.5 Cm
11.	DRM-024	Abdominal Sponge: 12 Ply of Highly Absorbent Gauze With Tail And Radio Opaque Line Should Be Made Of Good Clean White Gauge Size 30cms X 30 Cm
12.	DRM-025	Abdominal Sponge: 12 Ply of Highly Absorbent Gauze With Tail And Radio-Opaque Line. Should be made of good, clean, white gauge. Size: 45 Cm X 45 Cm
13.	DRM-030	Elastic Adhesive Bandage: Lanolin Free with Special Interliner for Easy unwinding and usage to the last inch. Stretch NLT 60%. Regain Nmt 75%. Should be extra porus. Size: 8cm X 4-6 Mtrs.
14.	DRM-031	Elastic Adhesive Bandage: Lanolin Free with Special Interliner For Easy Unwinding And Usage To The Last Inch. Stretch Nlt 60%. Regain Nmt 75%. Should Be Extra Porus. Size: 10 Cm X 4-6 Mtrs.
15.	DRM086A	Soft Roll (Cast Padding) Size: 10cm X 3mtr
16.	DRM087A	Soft Roll (Cast Padding) Size: 15cm X 3mtr
17.	DRM-112	Bio-degradable synthetic temporizing porous matrix transparent sealing membrane minimizing scaring and contracture of skin in burns, easy to cut and apply with sutures and staples size 5x5cm
18.	DRM-113	Bio-degradable synthetic temporizing porous matrix transparent sealing membrane minimizing scaring and contracture of skin in burns, easy to cut and apply with sutures and staples size 10x10cm
19.	DRM-114	Bio-degradable synthetic temporizing porous matrix transparent sealing membrane minimizing scaring and contracture of skin in burns, easy to cut and apply with sutures and staples size 10x20cm

10. Samples of following items were evaluated physically by the experts from Govt. Medical College Jammu and Directorate of Health Services Kashmir and detailed report is attached as Annexure "B"

1.	SD-396	Disposable Blanket Cover. Size (95"X 62") minimum 43 GSM SMS Quality Colour: Medical Blue or as desired by the authorities, with inner flap on upper side of cover.
2.	SD-397	Disposable Pillow Cover. SMS Fabric Size 28"x21" Minimum 40 GSM Non woven Fabaric with inner flap on upper side of cover.
3.	SD-094	Disposable Shoe Covers (Pack of 100 pairs) made of non-woven fabric, minimum 18GSM Universal size, Single-use, Blue colour.
4.	SD-426	Disposable Surgeon Suits: (all-sizes) made of minimum 43 GSM high-quality materials, single-use capable to control of infection and bacteria. V-neck and one pocket in Kurta/Shirt for comfort. The bottom pant should have two side pockets, waist totally elastic and drawstring for a secure and comfortable fit.
5.	SD-407	Oxygen High Flow Mask Adult
6.	SD-408	Oxygen High Flow Mask Paediatrics
7.	SD-188	Flow Meter for Oxygen Cylinders, ISI/ISO

8.	SD-232D	BLACK BAGS: - The bags should be Bio-degradable & non chlorinated; - Should be with double seam and able to withstand 25kg weight without tearing or giving away. Size: 40" x 33", 30" x 32", 26" x 26"; 20" x 20" or any other size required by the Department.
9.	SD-397	I-gel all sizes

11. It was observed that items bearing item code DRM-112 to DRM-114 and item code SD-397 have been claimed to be Proprietary Products of the manufacturers and a Notice seeking objections against the Proprietary Claims was also issued and kept on website of JKMSCL, to which no objections have been received in this office as on date. It was further observed that the Technical experts have asked for more samples for use on patients, before final recommendations are made.
- DRM-112 to DRM-114:** After obtaining required relevant certificates, the material in adequate number (sample size minimum 10 each size) be given to HoD Surgery GMC Jammu and other hospitals for use on patients for final approval, which the bidder firm has shown inability to provide such a huge number of samples as the item is costly.
 - SD-397, I-Gel:** After obtaining relevant certificates it should be supplied to Medical Colleges in Jammu and Kashmir and hospitals associated with DHSK. Final approval should be given after use and from relevant hospital.
12. Technical evaluation Committee, after due deliberations:
- accepted the sample evaluation report submitted by the experts from end user Departments and
 - Confirmed the decision taken by the authorities of JKMSCL in treating the items mentioned under para 9 supra, on the analogy of Drugs tender.
13. Accordingly, it was decided that after decoding the samples, financial bids of the qualified bidders including proprietary items shall be opened for further processing.

The meeting was attended by following Officers/Official:

S No.	Name of Officer/Official	Designation	Signature	Contact No.
1.	Mohd. Ahsan	GM	[Signature]	9419280004
2.	SUMAIRA BINTI BASHIR	Consultant	[Signature]	7889844823
3.	Dr. Vinay Chib	DGM (Drug)	[Signature]	9419110241
4.	Dr. Ujjwal Verma	DGM (QC)	[Signature]	94191-40125
5.	Dr. Vishnu Datta	M.O (D)	[Signature]	9419136969
6.	Vinod Kumar	AAO	[Signature]	9149512596
7.	Baij Nath	ALR	[Signature]	
8.	Dr. Shaista Ganai	DMS, GMC Jammu	[Signature]	9906929193

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9.	Dr Ratnakar Sharma HOD Surgery upr GMC Jammu	9419833973
10.		

22.10.26.
General Manager (HQ)
JKMSCL.

No: JKMSCL/GM(K.)/661/2025/ 1924-26

Dated: 22/10/2026

Copy for information to the:-

1. Managing Director - J&K Medical Supplies Corporation Limited.
2. F.A/Chief Accounts Officer, J&K Medical Supplies Corporation Limited.
3. General Manager (Adm.), J&K Medical Supplies Corporation Limited.
4. Office file.